



ABERDEEN, 28 October 2020. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor Sarah Duncan, Chair; Luan Grugeon, Vice Chair; and Kim Cruttenden, Jim Currie, Councillor Lesley Dunbar, Dr Howard Gemmell, Maggie Hepburn, Dr Caroline Howarth, Sandra MacLeod, Shona McFarlane, Alison Murray, Graeme Simpson, Alex Stephen, John Tomlinson and Councillor John Cooke (as substitute for Councillor Gill Al-Samarai).

Also in attendance:- Adam Coldwells, (NHS Grampian), John Forsyth (Solicitor) and Derek Jamieson (Clerk).

Apologies:- Mike Adams, Councillor Gill Al-Samarai, Councillor Philip Bell, Jenny Gibb, Alan Gray and Chris Littlejohn

The agenda, reports and meeting recording associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

INTRODUCTION

1. The Chair welcomed all to the meeting and intimated apologies for the late circulation of the Finance Report – HSCP.20.057 at Article 13 as this was unavoidable due to the constantly moving landscape around the pandemic.

DECLARATIONS OF INTEREST

2. There were no declarations of interest.

DETERMINATION OF EXEMPT BUSINESS

3. The Chair intimated that whilst there was no Exempt Business, Appendix 1 within Article 13, Commissioned Day Services and Day Activities - HSCP.20.045, was restricted and that if Members were minded to discuss or ask questions relating to the appendix, that it would be conducted in private.

MINUTE OF BOARD MEETING OF 8 SEPTEMBER 2020

4. The Board had before it the minute of its meeting of 8 September 2020.

INTEGRATION JOINT BOARD

28 October 2020

The Board resolved :-

to approve the minute as a correct record.

MINUTE OF BOARD MEETING OF 2 OCTOBER 2020

5. The Board had before it the minute of its meeting of 2 October 2020.

The Board resolved :-

to approve the minute as a correct record.

**DRAFT MINUTE OF RISK, AUDIT AND PERFORMANCE SYSTEMS COMMITTEE
OF 23 SEPTEMBER 2020**

6. The Board had before it the draft minute of the meeting of the Risk, Audit and Performance Committee (RAPC) on 23 September 2020.

Members heard from the Chair, RAPC who provided an overview of the meeting and indicated that the Committee had now caught up with the backlog of outstanding business.

The Board resolved :-

to note the minute.

**DRAFT MINUTE OF CLINICAL AND CARE GOVERNANCE COMMITTEE OF 22
SEPTEMBER 2020**

7. The Board had before it the draft minute of the meeting of the Clinical Care and Governance Committee (CCGC) of 22 September 2020.

Members heard from the Chair, CCGC who advised that the Committee had requested that a verbal report relating to the immunisation programme be provided to the next meeting of the IJB.

The Chair, IJB, indicated that this would follow in the Chief Officer's Report at Article 9.

The Board resolved :-

to note the minute.

INTEGRATION JOINT BOARD

28 October 2020

BUSINESS PLANNER

8. The Board had before it the Business Planner.

The Chief Finance Officer (CFO), ACHSCP advised Members that the planner contained several new items and that all reports for this meeting were as indicated. The CFO suggested that such was the volume of intended reports for the December 2020 meeting, Members may wish to approve an additional meeting date in January 2021 to spread the load of reporting.

The Board resolved :-

- (i) to note the business planner;
- (ii) to direct the Chief Officer to even the load of reports intended for December 2020; and
- (iii) to approve an additional meeting date in January 2021 to balance the reporting workload.

CHIEF OFFICER'S REPORT - HSCP.20.046

9. The Board had before it the report from the Chief Officer, ACHSCP who provided additional commentary to the matters contained within the report.

The Chief Officer highlighted the continuing flu immunisation programme and that regular updates continued to be shared with members of the Board and Elected Members of Aberdeen City Council (ACC).

The Board resolved :-

to note the content of the report.

MEETING DATES 2021/2022 - HSCP.20.044

10. The Board had before it the report from the Chief Officer, ACHSCP, which proposed meeting dates for 2021/2022 for the Integration Joint Board (IJB), Risk Audit and Performance Committee (RAPC) and Clinical and Care Governance Committee (CCGC).

The Board heard that the proposed dates had been agreed with the respective Chairs and that planning had taken place to avoid known other business of the Members, whether Aberdeen City Council or NHS Grampian.

The Chair reminded Members of the complexity in arranging these dates given the volume of preparatory work and meetings that occurred before the actual meeting date.

INTEGRATION JOINT BOARD

28 October 2020

The report recommended :-

that the Board -

- (a) review and approve the Meeting Schedule for 2021-22; and
- (b) agree that the meeting schedule be published on the Aberdeen City Health and Social Care Partnership (ACHSCP) and Aberdeen City Council (ACC) websites as appropriate.

The Board resolved :-

to approve the recommendations.

FINANCE REPORT - HSCP.20.057

11. The Board had before it the report from the Chief Finance Officer (CFO), ACHSCP.

Members heard that whilst finances around the pandemic continued to adapt and change in quick time, delays on confirmed allocations from the Scottish Government continued.

The CFO provided commentary on some of the changes to the previous reports submitted in September 2020 although the picture remained broadly the same.

Members heard that a small reserve was still held by the IJB.

The report recommended :-

that the Board -

- (a) note the report in relation to the IJB budget and the information on areas of risk and management action that are contained therein; and
- (b) approve the budget virements indicated in Appendix F.

The Board resolved :-

- (i) to approve the recommendations; and
- (ii) to delegate authority to the Chief Finance Officer to arrange an additional IJB Meeting regarding Finance as necessary.

RENEWALS GROUP - HSCP.20.058

12. The Board had before it the report from the Director of Strategy & Deputy Chief Executive, (DoS&DCE) NHS Grampian.

INTEGRATION JOINT BOARD

28 October 2020

The report presented the findings of the Short Life Working Group (SLWG) which explored some medium term “renewal” from the COVID-19 pandemic.

The Chair introduced the DoS&DCE with a warm welcome to Members.

Members were provided with a summary of the report and how the SLWG was developing the four key themes which together sought to make a difference to all.

The DoS&DCE reminded that success required partner inclusion and involvement and that co-production within the group was essential to ensure this did not simply become a repository for the report and good ideas.

Members heard that similarity in approach across Grampian had already been evident which presented a strong foundation for an anchor agency.

Members agreed that the Locality Empowerment Groups (LEGs) would benefit from awareness of the SWLG and the report and that the awareness and participation of the local HSCP’s and Elected Members across the three local authorities were all critical to success.

Members heard that the Chair and Chief Officer, ACHSCP would ensure such awareness.

The report recommended :-

that the Board –

- (a) consider the report from the SLWG – renewal;
- (b) consider how the IJB might wish to work with NHS Grampian on the four key themes identified within the report;
- (c) consider how members of the IJB can influence their wider networks in pursuit of the findings of the report

The Board resolved :-

to support the Aims and Intentions as detailed in the report and discussed during the presentation.

COMMISSIONED DAY SERVICES AND DAY ACTIVITIES - HSCP.20.045

13. The Board had before it the report from the Chief Officer, ACHSCP which presented a proposal on future delivery of Commissioned Day Care and Day Activity.

The Lead Commissioner advised Members on the consultation that had been undertaken to develop the proposed model and sought to assure Members that

INTEGRATION JOINT BOARD

28 October 2020

processes would be put in place to support current providers throughout any transitional period.

Members commented on the closure of the James Tyrell Centre and indicated the positive contributions they had made to day care should be acknowledged and recorded.

The report recommended :-

that the Board -

- (a) note the outcome of the consultation process, the proposed implementation plan with a transitional phase between current and future model, including arrangements made to support current providers through this transition;
- (b) approve the implementation of the future model for day care / day activity;
- (c) approve the funding for current providers during the transitional phase, and make the direction as attached at appendix 3;
- (d) instruct the Chief Officer to issue the direction to ACC to procure the service provided by Livingwell Café until 31st March 2021; and
- (e) instruct the Chief Officer to proceed with the implementation of the new model.

The Board resolved :-

to approve the recommendations.

TRANSFORMATION - DECISIONS REQUIRED: ACTION 15 : FIRST CONTACT MENTAL HEALTH PROJECT - HSCP.20.051

14. The Board had before it the report from the Chief Officer, ACHSCP, which sought to progress a Locality First Contact Mental Health & Wellbeing Project to deliver against the ACHSCP strategic aims and progress towards the Scottish Government Action 15 programme plan, previously approved by the Integrated Joint Board (IJB) on 28 August 2018.

Members heard an overview of the proposal which sought to address one of the actions from the Scottish Government's [National Mental Health Strategy 2017-2027](#).

Members were reminded that in September 2019 they had approved a business case for the Mental Wellbeing Out of Hours Hub (Accident Emergency Department and Kittybrewster Custody Suite) which due to the continuing pandemic had not been progressed and that a new emergent need as the landscape of attendances and footfall in current services had changed, had resulted in a re-examination of the original business case. The new business case would help support emergent Mental Health needs as a result of Covid19.

INTEGRATION JOINT BOARD

28 October 2020

The report recommended :-

that the Board -

- (a) note the change to cancel the Mental Health & Wellbeing Out of Hours Hub business case previously approved by the IJB on the 19th September 2019;
- (b) approve the expenditure, as set out in the Business Case at Appendix 1 relating to the Mental Health First Contact Support project which amalgamated & superseded the Mental Health & Wellbeing Out of Hours project above; and
- (c) instruct the Chief Officer, ACHSCP to make the direction relating to the Mental Health First Contact Support project as per Appendix 2 and issue to Aberdeen City Council.

The Board resolved :-

- (i) to approve the recommendations; and
- (ii) to instruct the Chief Officer, ACHSCP, to ensure regular update reports on Action 15 be presented to the Risk, Audit and Performance Committee (RAPC).

TRANSFORMATION - DECISIONS REQUIRED: ACTION 15 (HMPYOI MENTAL HEALTH SUPPORT) - HSCP.20.050

15. The Board had before it the report from the Chief Officer, ACHSCP, which sought to progress the delivery of a tiered approach to support people in custody within HMP&YOI Grampian.

The project was to improve mental wellbeing recognising characteristics (such as trauma history, cognitive impairment, impact of substance misuse, socio-economic determinants) by providing a holistic and targeted service which addressed the Scottish Government Action 15 programme plan, previously approved by the Integrated Joint Board (IJB) on 28 August 2018.

Members heard that Aberdeenshire Health and Social Care Partnership had lead responsibility for the health and wellbeing of the population of HMP&YOI Grampian and that the project had been developed in partnership with them, and that approval from the IJB to incur expenditure was required.

Members sought clarity around the funding distribution and options appraisal presented and were not sufficiently content with the information available.

INTEGRATION JOINT BOARD

28 October 2020

The report recommended :-

that the Board –

- (a) approve the expenditure, as set out in Appendix 1, relating to the HMP&YOI Grampian – Joint City/Shire Prison-wide Mental Health service project;
- (b) instruct the Chief Officer of Aberdeen City Health & Social Care Partnership to work with the Chief Officer of Aberdeenshire Health & Social Care Partnership to implement the project as set out in the Report; and
- (c) instruct the Chief Officer to make the Direction relating to HMP & YOI Grampian Joint City/Shire Prison-wide Mental Health Project as per Appendix 2 and issue to NHS Grampian.

The Board resolved :-

to request submission of an amended report to its next meeting on 1 December 2020.

IJB MEETING - TUESDAY 1 DECEMBER 2020 AT 10.00AM

- 16. The Board noted that the next meeting date was Tuesday 1 December 2020.
 - **Councillor SARAH DUNCAN, Chair.**